Meeting Notes Oct.31, 2023 with Dr. Yogesh Sharma

Meeting Start: 10:00 AM

Meeting End: 10:32 AM

* Flow diagrams and Gantt Charts should be created to measure the project status.
* Progress in the project is following the timeline of the lab components.
* Showed the prototype for the website, functionality was expected.
* Cost Estimates should be filled out properly with the appropriate charts and information from class material such as functionality points, cost estimates, etc.
* Showed the schematics of the website to Dr. Yogesh
* Add schematics and requirements meeting in project status to show that we’re behind in terms of the project timeline.
* Project Planning, Week 4 Pt 2, there is a Gantt chart example that we can follow. (Product Flow Diagram)
* SCRUM Model should be followed. And Product backlog should be mentioned in the Project Status Report. Week 3 Lecture 2 slide 18.
* Doing tasks will be added to the product backlog, every small detail that we do has to be mentioned in the project status report.
* Whenever we work, the project requirement should be close to us so we can update the file and make notes as we go.